



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Maiden Bradley Village Hall		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity		

2. Your project

Project Title/Name	Foody Fund Raiser Maiden Bradley Village Hall		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to purchase security lighting and tables will be used for community activities and events and will form part of the village hall refurbishment in general.		
In which community area does your project take place? (Please give name – see section 3)	Warminster Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Maiden Bradley Village Hall
When will your project take place?	As soon as funding is available
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Risk Assesment deamed wooden tables need replacing. Children and adults use these tables at community events. Security lights is needed as thefts of oil and the security leaving. A structural survey highlighted there is a need for repairs to the roof structure and fabric of the building.Parishioners have dontated their time to help paint and restore everal areas of the Halls infrastructure but more funds are required. The equipment to allow more people to take part in events and more fundraising events have been highlighted but all require tables. A sucessful curry night highlighted that there was enough demand to double the people attending but not enough tables .
How many people will benefit from your project?	whole parish & surrounding parishes
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areabords) or priorities of your area board) Please provide a reference/page no.	Maiden Bradley Parish Plan page 7 & 8 Warminster Community Plan page 13 13
Any other information about your project. (Limited to a 1000 characters) Maiden Bradley village have put a lot of effort and support into the refurbishment of this Hall to meet the current needs. The Hall is a vital meeting place and gives community cohesion, from family gatherings, youth club, toddler groups, to village social activites (and others) engage the villagers (and others near by) in a welcoming and friendly venue for all. The Committee need to keep the Village Hall in good order to meet the needs of the community. Along side the need for tables there is a need to supply security lighting to help those attending the Hall arrive and leave safely. The Village Hall would also benefit from a security system following the theft of Oil from the storage tank.the need for this equipment was highlighted by the Rural Police and the equipment required specified by them as being the most suitable.The Parish Council is supporting the refurbishment of the hall hence no match fund	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Project will be complete if grant is successful

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

the Village Hall Committee will see the income it obtains increase with more participation at events as the equipment will be their to increase capacity. It will be a more secure venue people will leave events safely

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 04.10.12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31.03.12	Month: 03	Year: 2012
A - Total income:	£4685.00	
B - Minus total expenditure:	£3392	
Surplus/deficit for year: (A minus B)	£1293.00	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
tressle tables 10	£330	Own fundraising/reserves		£
tressle table trolley	£135			£
delivery	£97	Parish/town council		£
VAT	£112			£
Security Lightrs	£257	Trusts/foundations		£
VAT	£51			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£984	Total Project Income		£0

Total project income B	£0
Total project expenditure A	£984
Project shortfall A – B	£984
Grant sought from Wiltshire Council Area Board	£984
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/12/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)